

Job Posting Terms & Conditions

Procedure

A free membership must be registered and activated with Career of the Day, which will allow employer to enter the portal and submit their job posting and view any outstanding job postings in their Job Dashboard.

Order Receipt and Payment Receipt will be emailed directly to the account holder's provided email address.

Changes and updates to posted positions must be made by the employer through the Job Dashboard.

Whenever a new position is posted or updated, Career of the Day must first review the changes before they are made public, which will be done within 48 hours. Employers also get the opportunity to review each post before submitting to Career of the Day.

All applications from candidates can be viewed in the Job Dashboard, viewable only by the account holder for that job posting.

Compulsory fields that candidates are required to complete before submitting their application are: "First name", "Surname", "Email address", "Contact number", "Professional title", "Location", and "CV file" (Max file size: 24MB).

Optional fields that candidates can include in their application are: "URLs", "Portfolio" (Max file size: 24MB), "Supporting document" (Max file size: 24MB), "Personal statement in 100 words".

Packages

Please view the [Job Packages](#) page to see all inclusions of each of the three job packages available. Career of the Day is not liable for incorrect selection and cannot revoke and alter purchased package once payment has been made.

General Terms

This service will commence when Career of the Day receives from the employer the payment in full.

Career of the Day is not liable for the amount or quality of applicants that apply for positions.

All postings must be in compliance with Australian state and federal employment and consumer law, even if the position is outside of Australia. Failure to do so may result in the cancellation of your services. Career of the Day will endeavour to correct any non-compliant mistakes during the previewing of a job posting before it is public, however the onus is on the account holder to check initially.

Career of the Day will not accept the following job advertisements:

- a. Paid by commission only;
- b. Paid less than award wages;
- c. A vacancy submitted by a registered business offering "cash" or "cash in hand";
- d. Work offering "piece rates" i.e. where payment is per product produced, per delivery, per sale made etc. An hourly rate that is at least award wage level is required;
- e. "Business opportunities";
- f. Positions in the sex industry;

- g. Work involving any unpaid training/ trial periods, or reduced pay for training/ trial periods, except whereby a federal or state award makes allowances for such arrangements
- h. Work involving any illegal activity;
- i. Any advertisement not advertising a genuine employment opportunity: and
- j. Any work which requires the employee to purchase a product or service, or requires a security deposit or similar as a condition of employment.

Termination of Personal Information

Upon request, Career of the Day will be able to destroy all documentation in regards to the advertised position after this service has been provided in full.

Refund policy

Should you receive no candidates apply for any of the positions within a purchased job package, then you will receive your money within 30 days of submitting your refund request in writing to info@careeroftheday.com